

- 1) Frank Tobia provided the group with a tutorial on editing the wiki. The link for the wiki is http://ecologic.union.rpi.edu/wiki/Student_Sustainability_Task_Force. **Everyone please update the proposal sections**
- 2) **Ben** email out to sustainability listserv about compiling a list of names on the wiki. Get an okay from people.
- 3) Sustainability Website – **Sarah** to transfer data from wiki to the website
- 4) Office of Sustainability/Sustainability Coordinator – Facilities/Academic/Student?
- Inform/Advocate/Model/Monitor/Incentive/Resource, Not Control
 - a. Brainstorming –
Duties/Function:
 - i. Inform – A source of info for help/guidance/direction
 - ii. To what extent does it have an authority role/to what extent can it tell people to do something
 - iii. Facilitate communication
 - iv. Maintain the website
 - v. Fostering the environment of sustainability
 - vi. Facilitating student events/initiatives/projects
 - vii. Interacting and publicizing
 - viii. Seminar series
 - ix. Workshop series for faculty/staff/students
 - x. Develop curriculum*Level for the office:*
 - i. Same level as diversity/entrepreneurship?*Details:*
 - i. More than one person
 - a. Admin assistant
 - b. Visionary/strong background
 - ii. Needs resources
 - iii. Create title/position for person in dept.
 - b. Proposals must be detailed, well-thought out, benchmarked before presentation to President Jackson.
 - c. Group to benchmark against other universities/institutions – **Frank Regan & Marc Santos**
 - d. Group to develop/organize ideas/proposal for office of sustainability – **Sarah & Bev**
 - e. Group to understand school layout/names – **Andrew Carlson & Bob Crawford**
 - f. Forming mission statement for SSTF under the Office of Sustainability – **Logan Williams**
 - g. Group to baseline – **Ben Cohen**
 - i. Courses taught on campus
 - ii. What initiatives do we have
 - iii. What is the difference of where we are and where we want to be

iv. Of these differences - What is possible with the office of sustainability?

What can already be done now?

v. Facilities

5) "Face the Waste" event – **Ben Hunt**

6) Performance Plans????

Attendance:

Students: Ben Cohen, Beverly Bendix, Logan Williams, Robert Crawford, Frank Tobia, Ben Hunt, Frank Regan, Sarah Parks, Marc Santos, Elly Braco, Andrew Carlson

Faculty/Staff: Laban Coblentz, Michael Jensen, Steve Davis