

Action Items/Minutes:

- Poster Sessions – Bev to continue organizing this portion
- Movie – Ben to test run movie on Sunday
- Music
 - Idea to bring posters down to Mother’s during concert
 - Climate Change Game/Info projected
 - Marc – to work on Powerpoint with climate change images/facts
 - Marc – informed us that most of the tech stuff is ok
 - Marc – to check if there is a projector in Mother’s, if not, get one for Tuesday evening
 - Ben – working on Power meters
- Registration
 - Need to collect Polys and cut out ad to hand out
 - Bev, Saadia, Nat, Sarah and Ben are available to be there during registration
- Lunch
 - Who will introduce speaker?
 - The suggestion was Elly and Oliver
- Breakout Sessions
 - Need specific questions for these sessions – culture, waste/recycling, food and energy
 - Need facilitators – Suggestions:
 - Energy – Steve Angle & Oliver Holmes
 - Culture – Atsushi
 - Food – Jackie and Cheryl
 - Waste/Recycling – Bendix and Steve Davis
- Closing Comments
 - Idea that everyone reports back with 5 or so statements/ideas for each aspect of sustainability
- Common Questions/Answers
 - Ben and Sarah to develop answers to some possible questions people may have about event or task force, so that everyone is on the same page
- Advertising
 - Everyone will print about 10 schedules to put in buildings
 - Chalkboards
 - Marc to check on projector
- Music for Wednesday
 - Steve Davis to email Steve Angles details about music/cost
 - Ben to check feasibility of having music in Union all day
- Audio in Russell Sage
 - Ben to email Jackie about this

- Food throughout event
 - Ben to email Jackie to see if help is needed
- Sarah to email Jessica Otigbe with agenda and bios
- Sarah to email Eddie Knowles to invite him
- Staff scheduling for the day
 - Sarah to make up spreadsheet
 - People to sign up for slots

Attendance:

Students: Ben Cohen, Bev Bendix, Sarah Parks, Nat Springer, Saadia Safir, Aaron Kendall, Marc Santos, David Jendras

Faculty/Staff: Steve Davis, Steve Angle